

VAIL SCHOOL DISTRICT
Cottonwood Elementary School
Site Base Council Meeting Minutes
October 6, 2020, 4:00 PM

The meeting of the Cottonwood Site Base Council was called to order by Mrs. Stacie Riley. Members present were: Mrs. Kristy Joyce, Mrs. Crystel Fuenning, Mrs. Tricia Ferguson, Mrs. Marci Becker and Mrs. Carol Saldaña. Absent members were, Mr. Jerry Tipton.

Mrs. Saldaña moved to approve the Minutes of September 8, 2020, Mrs. Becker seconded, the motion carried.

Member Reports:

No reports given.

Administrative Report: Mrs. Bates reported on the following:

- Current Enrollment: 516 (projected 510)
- Resignations-Cheri Fletcher & Kim Kiker
- New Hire: Nicole Patterson

October:

- Benchmark Testing (10/5 & 10/6)
- Fall Break-(10/12-10/23)
- Great Pumpkin Walk (10/29)

November:

- Fall Picture Day (11/3)
- Election Day-Library Closed (11/3)
- Teacher Inservice, Half Day for Students (11/4)
- Site Council Meeting (11/10)
- Veterans Day-No School (11/11)
- Thanksgiving Break-No School (11/25, 11/26 & 11/27)

Recognitions:

Mrs. Riley wanted to recognize the entire Cottonwood staff for working hard on creating our new normal in learning and school environment. She shared that her son really enjoys coming to school every day.

Mrs. Bates recognized the following individuals/groups:

Brittnee Davis, Dia Berwanger, and Dan Lyons for seamlessly supporting our students behind the scenes.

Front office for staying on top of all of the changes, educational models, etc. and being so supportive to classroom teachers and parents.

Coaches for jumping right in to support new teaches to ensure they are successful with our best practices.

Consent Agenda:

ACTION

- A. Field trips: **(None)**
- B. Fundraisers: **(None)**

Old Business:

INFORM & DISCUSS

- A) **Afterschool Clubs and Activities**-Mrs. Bates presented the Cottonwood Clubs timeline of how we are communicating to parents. There was a club information booklet sent home to parents in the first through fifth grades during the week of September 28th, unfortunately Kindergarten students will not have the opportunity to join in a club. Parents were sent a google document on Monday, October 5th so they may have the opportunity to sign up for a club. During Fall Break a lottery will be conducted to ensure that each child is assigned to at least one club. The week we return from Fall Break there will be club notifications sent home sharing acceptance and how to pay fees for the club through the school district tax credit website. Clubs will be virtual and will begin the week of November 9th.

- B) **Hybrid Learning Metrics Update**-Mrs. Bates updated information regarding the health metrics our county and school district follows. There are three different categories, disease data, healthcare system availability and public health tracking and prevention. According to the metrics, we are still able to maintain the Hybrid learning for our students.

New Business:

ACTION

- A) **CWE Site Goals**– Mrs. Bates presented the Cottonwood Elementary School Goals for the 2020/2021 school year. There are two goals this year, one instructional Goal and one Beyond Textbooks Goal. The Instructional Goals are as follows; Cottonwood will design, communicate, and implement a remote learning instructional model, Cottonwood will design, communicate, and implement a hybrid learning instructional model and Cottonwood will design, communicate, and implement a health and safety plan to mitigate the spread of COVID-19 in order to provide on campus learning as to the extent possible. The Beyond Textbook Goal consists of 90% of eligible Cottonwood teachers will upload a fully packaged lesson plan typed lesson plan to Beyond Textbooks, typed in EEI format and all accompanying materials, from their formal observation.

Mrs. Joyce approved the Cottonwood School Goals for 2020/2021 as presented. Mrs. Fuenning, seconded, the motion carried.

The next meeting on Tuesday, November 10, 2020, was approved at the first Site Council meeting in September. Mrs. Ferguson moved to adjourn the meeting, Mrs. Saldaña, seconded, the motion carried.

Submitted by: Dawn Ball, Acting Clerk

Date

SITE COUNCIL APPROVAL:

Stacie Riley, Chair

Marci Becker, Teacher Member

Kristy Joyce, Clerk

Tricia Ferguson, Teacher Member

Jerry Tipton Parent Member

Carol Saldaña, Classified Member

Crystal Fuenning, Community Member