

VAIL SCHOOL DISTRICT  
**Cottonwood Elementary School**  
Site Base Council Meeting Minutes  
**August 13, 2019, 4:00 PM**

The meeting of the Cottonwood Site Base Council was called to order by Mrs. Sarah Bates. Members present were: Mrs. Meridy Twilling, Mrs. Tasha Blum, Mr. Tom Kruszewski, Mrs. Kristy Joyce, Mrs. Tricia Ferguson, Mrs. Sharon Hodges-Owen and Mrs. Carol Saldaña. Also, present included, Mrs. Linda Reusch.

Election of Site Council Chair: Mrs. Tasha Blum was nominated by Mrs. Meridy Twilling, for Site Council Chair position. With no other nominations, Mrs. Blum was elected.

Election of Clerk: Mrs. Meridy Twilling was nominated by Mrs. Tasha Blum for the Clerk position. With no other nominations, Mrs. Meridy Twilling was elected.

Establishment of dates, times and place for meetings of the Site Council: Mrs. Blum moved to hold the meeting time and place on the 2<sup>nd</sup> Tuesday of every month at 4:00 pm, in the Cottonwood Elementary library. Mrs. Twilling seconded, the motion carried. Dates were set for upcoming meetings for the school year.

Mrs. Hodges-Owen moved to approve the Minutes of April 16, 2019, Mrs. Ferguson seconded, the motion carried.

**Member Reports:**

Mrs. Blum shared that there had been quite a bit of positive feedback in regards to the process of parents signing up their children for afterschool clubs and activities. Parents were impressed with all of the new options for their children as well.

Mrs. Blum shared a comment regarding the parking lot during the morning drop off. Mrs. Blum shared that there did not appear to be anyone along the loop in the mornings. Mrs. Bates shared that they moved the monitors from along the loop to inside the playground area for more support.

**Administrative Report:** Mrs. Bates reported on the following:

- Congratulations to our new Site Council members: Tricia Ferguson and Kristy Joyce
- Current Enrollment: 595 (projected 625)
- Shared data of Parent Request Results
- Resignation: Dee Vaughn, special needs para
- New Hire: Carmen Brooks, special needs para

**August Activities:**

- Half Day-Teacher Inservice (8/14)
- PTSA Family Sports Night (8/23)
- Half Day-Teacher Inservice (8/28)

**September Activities:**

- Labor Day-No School (9/2)
- PTSA Movie Night (9/6)
- Parent Teacher Conferences (9/12 & 9/13)
- Student Council Spirit Week (9/16-9/20)
- Fall Break (9/23-10/11)
- Fall Intersession (9/24-9/27)

## Recognitions:

Mrs. Saldaña recognized Lisa Purcell for all of her hard work in getting the new Kindles up and running to support the Headsprout program.

Mrs. Blum wanted to share that she is loving the new schoolology process to access student homework, students are really enjoying being able to complete assignments on the computer and that homework is now due on Mondays!

Mrs. Ferguson wanted to recognize her 5<sup>th</sup> grade team. The three teachers are new to the Vail School District and they are all enjoying the process of learning the vail way!

## Mrs. Bates recognized the following individuals/groups:

The Specialist team for collaboration leadership of Comet's Crusaders.

Kristin Salerno and Brittnnee Davis for developing team builders' exercises for our staff.

Community Programs Breakfast and ice cream during a staff meeting.

PTSA and Risky Business providing lunch to our staff.

## Consent Agenda:

A. Field trips: **(None)**

**ACTION**

B. Fundraisers: **(Approve):**

**ACTION**

Scholastic Book Fair, September 6-13, 2019

Scholastic Book Fair, January 31- February 7, 2020

Mrs. Twilling moved to approve the consent agenda as presented. Mr. Kruszewski seconded, the motion carried.

## Old Business: (None)

## New Business:

Discussions took place on the following topics:

- A) **AZ Merit** – Mrs. Bates shared the Math and ELA AzMerit testing data from the past three years on how Cottonwood and the rest of the Vail school's results from the AzMerit test in comparison with the rest of the school districts in Arizona.
- B) **Afterschool Activities and Clubs** - Mrs. Bates presented Site Council with a list of the afterschool activities and clubs for the 18/19 school year.
- C) **PBIS** – Mrs. Bates shared information regarding the Positive Behavior Intervention Support. It is a pilot program that Cottonwood is implementing using different positive behavior components for our staff and students.

D) **Tax Credit Information/Use of Undesignated Funds** – Mrs. Bates shared that throughout the 19/20 school year, extracurricular activities that are tax credit eligible, may need to use greatest needs, also known as undesignated funds, that is prior year carry over as well as current year greatest needs/undesignated contributions for extra expenses to include stipends, tutoring, resources and materials.

Mr. Kruszewski approved the Tax Credit distribution as presented. Mrs. Blum seconded, the motion carried.

Mrs. Twilling moved to hold the next meeting on Tuesday, September 10, 2019, Mr. Kruszewski seconded, the motion carried. Mrs. Joyce moved to adjourn the meeting, Mrs. Ferguson seconded, the motion carried.

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Submitted by: Dawn Ball, Acting Clerk

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Date

**SITE COUNCIL APPROVAL:**

\_\_\_\_\_  
Tasha Blum, Chair

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Sharon Hodges-Owen, Teacher Member

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Meridy Twilling, Clerk

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Tricia Ferguson, Teacher Member

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Kristy Joyce, Parent Member

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Carol Saldaña, Classified Member

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Tom Kruszewski, Community Member